



AVI PHOTOCHEM LIMITED

(CIN No. L24200MH1989PLC050913)

Regd Office: 110, Manish Ind Est No. 4, Navghar Rd, Vasai (E), Dist: Thane, Pin 401210, India

1 NOTICE

Notice is hereby given that the 26th Annual General Meeting of the shareholders of **M/s. AVI PHOTOCHEM LIMITED** shall be held on Wednesday, the 30th day of September, 2015 at 11.30 a.m. at Sadichha Sabhagruh, 1st Floor, above Police Chowki, Opp. Chaudhry Industrial Estate, Navghar Road, Vasai (East), Dist: Thane- 401210, Maharashtra, India to transact the following business:

1.1 ORDINARY BUSINESS:

- I. To consider and adopt the audited financial statements of the Company for the year ended March 31, 2015 together with the Reports of Directors and Auditor's thereon.
- II. To appoint a Director in place of Mr. Vikram A. Vora (DIN: 02454043) who retires by rotation and being eligible, seeks re - appointment.
- III. To ratify the appointment of S. Shah & Associates, Chartered Accountants having Registration No. 109771W of Mumbai, as a Statutory Auditors of the Company from the conclusion of the 25th Annual General Meeting (2014-15) till the conclusion of the 26th Annual General Meeting (2015-16) of the Company and to authorize the Board of Directors to fix their remuneration on yearly basis and in this regard to consider and, if thought fit, to pass, with or without modification(s) the following Resolution as an **Ordinary Resolution**:-

"RESOLVED THAT pursuant to the provisions of Section 139 (2) and 142(1) of the Companies Act, 2013 and the Rules framed thereunder, as amended from time to time, the reappointment of the statutory auditors of Company M/s S. Shah & Associates (Registration No : 109771W), Chartered Accountants, be and is hereby ratified by the members of the Company for the financial year 2015-2016 at such remuneration as may be mutually agreed upon between the Board of Directors of the Company and the Auditors, based on the recommendation of the Audit Committee, plus applicable service tax and reimbursement of travelling and other incidental expenses to be incurred by them in the course of their audit."

1.2 SPECIAL BUSINESS:

- IV. Appointment of Mrs. Daksha N. Vora (DIN: 07163666) as Director and in this regard to consider and, if thought fit, to pass, with or without modification(s) the following Resolution as an **Ordinary Resolution**:-

"RESOLVED THAT, pursuant to the provisions of Sections 152 and all other applicable provisions, if any, of the Companies Act, 2013 (herein referred to as the "Act") and the Rules made thereunder (including any statutory modification(s), or re-enactment thereof for the time being in force) and applicable provisions of the Articles of Association of the Company and the Listing Agreement, Mrs. Daksha N. Vora (DIN 07163666), who was appointed as an Additional Director of the Company with effect from March 31, 2015, by the Board of Directors, on the recommendation of the Nomination and Remuneration Committee in terms of Section 161(1) of the Act and whose term of office expires at the Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160(1) of the Act from a Member proposing her candidature for the office of the Director, be and is hereby appointed as a Women Director of the Company."

Registered Office:

110, Manish Indl. Estate No. 4, Navghar Road, Vasai East,
Thane- 401210.

Date:12th August,2015

By order of the Board of Directors
For AVI PHOTOCHEM LIMITED

Sd/-

Avinash Vora

Chairman

(DIN No. 02454059)



Notes:

- I. Explanatory statement pursuant to Section 102(1) and other applicable provisions, if any, of the Companies Act, 2013 and Rules made thereunder with respect to Special Business set out in the Notice is annexed hereto.
- II. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE 'MEETING') IS ENTITLED TO APPOINT A PROXY/PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING THE PROXY IN ORDER TO BE EFFECTIVE SHOULD BE DULY STAMPED, COMPLETED, SIGNED AND DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT (48) HOURS BEFORE THE TIME FOR HOLDING THE MEETING.**

Proxy/Proxies submitted on behalf of limited Companies, etc., must be supported by appropriate resolutions / authority, as applicable. A person can act as proxy on behalf of Members not exceeding fifty (50) members and holding in the aggregate not more than ten (10) per cent of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than ten (10) percent of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
- III. Only registered Members of the Company or any proxy appointed by such registered Member may attend and vote at the Meeting as provided under the provisions of the Companies Act, 2013. In case any shareholder has voted electronically, then he/she can participate in the Meeting but shall not have a right to vote.
- IV. The Register of Members and Share Transfer Books of the Company shall remain closed from Tuesday, 29 September 2015 to Wednesday, 30 September 2015 (both days inclusive) for determining the name of Members.
- V. Duly executed and stamped transfer deeds, along with the share certificates, should be submitted to the Company's Registrar and Share Transfer Agents before the closure of the Register of Members for registration.
- VI. Corporate Members are requested to send a duly certified copy of the Board Resolution pursuant to Section 113 of the Companies Act, 2013/ Power of Attorney authorizing their representative(s) to attend and vote on their behalf at the Meeting.
- VII. Members holding shares in physical form and wishing to make / change in a nomination in respect of their shareholding in the Company, as permitted under Section 72 of the Companies Act, 2013 may submit the prescribed particulars in Form No. SH-13 (Nomination Form) or SH-14 (Cancellation or Variation of Nomination), to the Company.
- VIII. The Company has entered into necessary arrangement with Central Depository Services (India) Limited (CDSL) to enable the Shareholders to dematerialize their shareholding in the Company for which they may contact the Depository Participant.
- IX. Electronic copy of the Annual Report, Notice of the Meeting of the Company inter-alia indicating the process and manner of remote e-voting along with Attendance Slip and Proxy Form is being sent to all the members whose email IDs are registered with the Company / Depository Participants for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Notice of the Meeting of the Company inter alia indicating the process and manner of remote e-voting along with Attendance Slip and Proxy Form is being sent in the permitted mode.
- X. In view of Go Green initiative being undertaken by the Company, Members who have not yet registered their e-mail address so far are requested to register/update their e-mail addresses with the Company's RTA or with the Company at aviphotochem@gmail.com Shareholders holding shares in dematerialized form are requested to register their e-mail addresses and changes therein with the concerned Depositories through their Depository Participant.
- XI. Members are requested to bring their copy of Annual Report to the Meeting. A member desirous of getting any information with regard to Accounts of the Company is requested to send the queries to the Company at least 10 days before the meeting to the Company Secretary at the Registered Office of the Company.



- XII. Members are requested to mention their Folio Number/ Client ID/DP ID Number (in case of shares held in dematerialized form) in all their correspondence with the Company / Depository Participant in order to facilitate response to their queries promptly.
- XIII. Members are requested to produce the enclosed attendance slip duly signed as per the specimen signature recorded with the Company/Depository Participant for admission at the entrance to the place of the meeting.
- XIV. Members who are holding shares of the Company in physical form through multiple folios in identical order of names are requested to write to the Company, enclosing their share certificates, to enable the Company to consolidate their holdings in one folio.
- XV. In case of joint holders attending the meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote, whether in person or by proxy.
- XVI. Members are requested to contact the Company's RTA for reply to their queries/redressal of complaints.

Mr. Mahendra Mehta, Partner of System Support Services (RTA)
209 Shivai Ind. Estates, 89, Andheri Kurla Road, Saki Naka, Andheri E,
Mumbai-400072, Ph. 022-28500835, Fax 022-28501438, Email: syss72@yahoo.com.

- XVII. As per the requirement of Clause 49 of the Listing Agreement on Corporate Governance for appointment/ re-appointment of the Director, a statement containing details of the concerned Directors is given below:

Details of Director Seeking Re-Appointment/Appointment at the Annual General Meeting

Name	Mr. Vikram A. Vora	Mrs. Daksha N. Vora
Date of Birth	5 th August, 1979	27 th July, 1967
Directors Identification Number (DIN)	02454043	07163666
Age	36 Years	48 Years
Qualification	B.E. Production, MMS in Marketing	H.S.C.
Expertise in Specific Area	Marketing, Trading & Manufacturing	Experience in business strategy
Date of first Appointment on board of the Company	31 st October, 2010	31 st March, 2015
Shareholding in AVI Photochem Limited	52,563 Shares	Nil
List of Directorship held in other companies	1. Total Dental Care Private Limited 2. Healix Healthcare Private Limited	Nil
Membership/Chairmanships of Audit and stakeholders relationship committees	Refer to Report on CORPOARTE GOVERNANCE	Nil

- XVIII. Members may note that the Notice of the Meeting will be available on the Company's website www.aviphoto.in. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, the Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013 read with Rules made thereunder will be available for inspection by the members at the Meeting.
- XIX. The relevant documents referred to in this Notice and Explanatory Statement are open for inspection at the Meeting and such documents will also be available for inspection in physical or in electronic form at the registered office and copies thereof shall also be available for inspection in physical or electronic form at the registered office from the date of dispatch of the Notice till the date of the Meeting on all working days, from 10.00 a.m. to 12:00 noon, except Saturdays.
- XX. Voting through electronic means:**
- a. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 w.e.f. 19 March 2015 and Clause 35B of the Equity Listing Agreement, the Company is pleased to provide to the members, the facility of voting by electronic means in respect of business to be transacted at the Meeting which includes the facility of casting the votes by the



Members using an electronic voting system from a place other than venue of the Meeting (“remote e-voting”) and the same will be provided by Central Depository Services (India) Limited (CDSL).

- b. The facility of voting through ballot or polling paper shall also be made available for the members at the Meeting who have not been able to vote electronically and who are attending the Meeting. The members who have casted their vote electronically would be entitled to attend the Meeting but would not be permitted to cast their vote again at the Meeting. The facility to vote by electronic voting system will not be provided at the Meeting.
- c. The remote e-voting period commences on **Sunday, 27th September, 2015 (9.00 A.M. IST)** and ends on **Tuesday, 29th September, 2015 (5.00 P.M. IST)**. During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on the close of working hours on **Wednesday, 23rd September, 2015** (‘Cut-off date’) may cast their vote electronically. The remote e-voting module shall be disabled by CDSL for voting on **Tuesday, 29th September 2015** after **5.00 P.M. IST**. Once the vote on a resolution is cast by the Member, he/she shall not be allowed to change it subsequently.
- d. The Company has appointed Mr. Anish Gupta of M/s Anish Gupta & Associates, a practicing Company Secretary as scrutinizer to scrutinize the e-voting process in a fair and transparent manner.

The instructions for shareholders voting electronically are as under:

- I. The voting period begins on Sunday, 27th September, 2015 (9.00 A.M. IST) and ends on Tuesday, 29th September, 2015 (5.00 P.M. IST). During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) on Wednesday, 23rd September, 2015 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- II. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- III. The shareholders should log on to the e-voting website www.evotingindia.com.
- IV. Click on Shareholders.
- V. Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- VI. Next enter the Image Verification as displayed and Click on Login.
- VII. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any Company, then your existing password is to be used.

For Members holding shares in Demat Form and Physical Form	
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the Company records in order to login.</p>
OR Date of Birth (DOB)	<ul style="list-style-type: none"> • If both the details are not recorded with the depository or Company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).



- VIII. If you are a first time user follow the steps given below:
- IX. After entering these details appropriately, click on "SUBMIT" tab.
- X. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other Company on which they are eligible to vote, provided that Company opts for e- voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- XI. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- XII. Click on the EVSN for the relevant <AVI Photochem Limited> on which you choose to vote.
- XIII. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- XIV. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- XV. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- XVI. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- XVII. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- XVIII. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- XIX. Note for Non – Individual Shareholders and Custodians**
- a. Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
- b. A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- c. After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- d. The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- e. A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- XX. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF COMPANIES ACT, 2013

Item No. 1.2 - IV

The Board of Directors of the Company had appointed Mrs. Daksha N. Vora as an Additional Director of the Company with effect from 31st March, 2015. The Additional Director holds office until the date of ensuing Annual General Meeting of the Company in terms of Section 161(1) of the Companies Act, 2013 ('Act') and is eligible for appointment as Director. The Company has received a notice under Section 160(1) of the said Act from a Member along with requisite deposit signifying his intension to propose Mrs. Daksha N. Vora for appointment as a Director of the Company.

The Company has received from Mrs. Daksha N. Vora (i) consent in writing to act as director in Form DIR 2 pursuant to Rule 8 of Companies (Appointment & Qualification of Directors) Rules 2014, (ii) intimation in Form DIR 8 in terms of Companies (Appointment



& Qualification of Directors) Rules, 2014, to the effect that she is not disqualified under Sub-section (2) of Section 164 of the Companies Act, 2013.

The resolution seeks the approval of members for the appointment of Mrs. Daksha N. Vora as Director of the Company pursuant to Section 152 and other applicable provisions of the Companies Act, 2013 and the Rules made thereunder.

In the opinion of the Board, Mrs. Daksha N. Vora, as Director proposed to be appointed, fulfills the conditions specified in the Companies Act, 2013 and the Rules made thereunder and she is Non-Executive director of the Management.

No director, key managerial personnel or their relatives, except Mrs. Daksha N. Vora, to whom the resolution relates, are interested in or concerned with the said resolution.

The Board commends the resolution set forth in Item no. 1.2 - IV for the approval of the members.

Registered Office:

110, Manish Indl. Estate No. 4, Navghar Road, Vasai East,
Thane- 401210.

Date:12th August,2015

By order of the Board of Directors
For AVI PHOTOCHEM LIMITED

Sd/-
Avinash Vora
Chairman
(DIN No. 02454059)



AVI PHOTOCHEM LIMITED

Regd. Office: 110, Manish Indl. Est No. 4, Navghar Road, Vasai (East), Thane-401210.

ATTENDANCE SLIP

26th Annual General Meeting - September 30, 2015

I hereby record my presence at the TWENTY SIXTH ANNUAL GENERAL MEETING of the Company held at Sadichha Sabhagruh, 1st Floor, above Police Chowki, Opp. Chaudhry Industrial Estate, Navghar Road, Vasai (East), Dist: Thane- 401210 on Wednesday, September 30, 2015 at 11.30 a.m.

Name and Registered address :

of Sole / first named member

Name(s) of Joint Holders, if any :

Ledger Folio / DP ID & Client ID No. :

Number of Shares held :

Please tick in the box Member Proxy

Member's Signature

Name of the Proxy in Block Letter

Proxy's Signature

Note : Shareholder / Proxyholder wishing to attend the meeting must bring this Attendance Slip to the meeting and hand over at the entrance duly signed.





FORM No. MGT-11

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

AVI PHOTOCHEM LIMITED

Regd. Office: 110, Manish Indl. Est No. 4, Navghar Road, Vasai (East), Thane-401210.

PROXY FORM

26th Annual General Meeting - September 30, 2015

CIN : L24200MH1989PLC050913
 Name of the Company : AVI PHOTOCHEM LIMITED
 Registered office : 110, Manish Indl. Est No. 4, Navghar Road, Vasai (East), Thane-401210

Name of the member(s) :

Registered address :

E-mail ID :

Folio No. / DP ID / Client ID* :

I / We, being the member(s) of.....shares of AVI Photochem Limited, hereby appoint

- Name :
 Address :
 E-mail ID :
 Signature : or failing him/her
- Name :
 Address :
 E-mail ID :
 Signature :or failing him/her.....

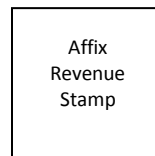
and whose signature(s) are appended below as my/our proxy to vote for me/us on my/our behalf at the **26th ANNUAL GENERAL MEETING** of the Company to be held at Sadichha Sabhagruh, 1st Floor, above Police Chowki, Opp. Chaudhry Industrial Estate, Navghar Road, Vasai (East), Dist: Thane- 401210 on Wednesday, September 30, 2015 at 11.30 a.m. and at any adjournment thereof.

Item No.	Resolution	Type of Resolution	No. of Shares	For (v)	Against (x)
1.	Adoption of Statement of Profit & loss, Balance Sheet, Report of Board of Directors of the Company	Ordinary			
2.	Reappointment of Mr. Vikram A. Vora as a Director of the Company	Ordinary			
3.	To Ratify the Auditors of the Company.	Ordinary			
4.	Appointment of Daksha N. Vora as a Director of the Company	Ordinary			

Signed thisday of.....2015

Signature of Shareholder

Signature of Proxy holder(s)



Note : This form of Proxy in order to be effective should be duly submitted and deposited at the Registered Office of the Company, not less than (48) forty-eight hours before the commencement of the meeting.





AVI PHOTOCHEM LIMITED

Regd. Office: 110, Manish Indl. Est No. 4, Navghar Road, Vasai (East), Thane-401210.
CIN No. L24200MH1989PLC050913

BALLOT FORM

(To be returned to Scrutinizer appointed by the Company)

Name and Registered Address of the sole / First named Member :	
Name (s) of the Joint Holder (s) (if any) :	
Registered Folio No./ DP ID No. and Client ID No. :	
Number of share(s) held :	
EVSN (e-voting EVSN Number) :	
User ID & Password :	If you are registered with CDSL on e-voting system, please use your existing used ID and password. If you are a first time user follow the steps given in Note No. VIII to the AGM Notice.

I / We hereby exercise my / our vote(s) in respect of the Resolutions set out in the Notice of the Twenty Sixth Annual General Meeting (AGM) of the Company to be held Sadichha Sabhagruh, 1st Floor, above Police Chowki, Opp. Chaudhry Industrial Estate, Navghar Road, Vasai (East), Dist: Thane- 401210 on Wednesday, September 30, 2015 at 11.30 a.m. and at any adjournment thereof by sending my / our assent or dissent to the said Resolutions by placing the tick (v) mark at the appropriate box below:

Item No.	Resolution	Type of Resolution	No. of Shares	For (v)	Against (x)
1.	Adoption of Statement of Profit & loss, Balance Sheet, Report of Board of Directors of the Company	Ordinary			
2.	Reappointment of Mr. Vikram A. Vora as a Director of the Company	Ordinary			
3.	To Ratify the Auditors of the Company.	Ordinary			
4.	Appointment of Daksha N. Vora as a Director of the Company	Ordinary			

Place:

Date:

(Signature of Member)

Note: Please read the instructions carefully before exercising your vote





AVI PHOTOCHEM LIMITED

Regd. Office: 110, Manish Indl. Est No. 4, Navghar Road, Vasai (East), Thane-401210.

Dear Shareholders,

12th August, 2015

Submission of PAN details

We request you to submit details of your Income Tax Permanent Account Number (PAN) as in terms of directive of Securities and Exchange Board of India, submission of these details by every participant in the Securities / Capital Market has become mandatory.

Kindly return the slip appended below, duly filled in and signed with self-attested copies of PAN cards of all holders including joint holders, to the Company or the RTA. If you are holding shares in electronic form, please furnish these details to your Depository Participant.

In case you have already submitted the PAN details, kindly ignore this letter.

For **AVI PHOTOCHEM LIMITED**

Ms. Bhavna K. Patel

Company Secretary

ACS No. A31586

Address: 1007, Jaswanti Residency, B-Wing, Subhash Lane, Kandivali (W), Mumbai - 400067

Name :.....

Address:.....

.....

To,

System Support Services (RTA),

209 Shivai Ind. Estates, 89, Andheri Kurla Road, Saki Naka, Andheri E, Mumbai-400072,

We give below the PAN details together with self-attested photocopies of the PAN card. Kindly record the same against my/our names.

Folio No..... Tel No. :.....

E-mail :.....

Name of the Shareholder	PAN	* Signature

* In case of account holder(s) other than individuals, kindly submit an attested copy of the required authorization alongwith the specimen signatures of the authorized signatories.

